

NEW YORK STATE SOCIETY OF ENROLLED AGENTS
BOARD OF DIRECTORS MEETING

June 1, 2024

Courtyard by Marriott Albany Thruway
1455 Washington Ave
Albany, NY 12206

Board of Directors Present: Daniel Coccia, EA President; Koreen Jervis, EA 1st Vice President; Vicki Hermann, EA Secretary; Lisa Cancellarich, EA Treasurer; Phyllis Jo Kubey, EA Immediate Past President; Jeffrey Gentner, EA Association Administrator; Mary Cole, EA Director at Large; Michele Eaton, EA Director at Large; Frank Lin, EA Director at Large; Emilie Archambeault, EA Director at Large; Karen Bair, EA Director at Large; Payosha Gause, EA Director Metro; Lisa Rishell-Pelletier, EA Director Western; Makeeva Darden, EA Director at Large; Mid-Hudson Valley.

Absent: Matt Meachem, EA 2nd Vice President (resigned); Linda Senke Director Central; Daniel Magrino, EA Director Brooklyn/Queens; Anthony Cancellarich, EA Director Nassau/Suffolk; Lower Hudson Valley; no one elected.

Guests: James Otton, EA, Henry Grabkowitz, EA.

Call to Order: The Board Meeting of the New York State Society of Enrolled Agents was called to order at 9:00 PM by President Daniel Coccia, EA.

Quorum: Fourteen of Twenty-One Board Members Present.

Officer's Remarks: Daniel Coccia, EA thanked everyone for coming. He also stated that we will be an independent affiliate as of Sept 1, 2024, with NAEA. He also told us that he has been working on getting us ready to be independent. He also stated that this year's conference will have a different setup and include a workshop. Koreen Jervis, EA thanked everyone for coming. She also said that she loved being a part of this organization. Lisa Cancellarich, EA thanked everyone for allowing her to be treasurer. Vicki Hermann, EA thanked everyone for having faith in her to secretary. Phyllis Jo Kubey, EA thank everyone for coming. She also said she looking forward to the future.

Agenda: The agenda and consent agenda were approved with the following items removed:

1. 1st Vice President's report.
2. CE Committee report.

Lisa Cancellarich, EA made a motion that we accept the minutes from the January 6, 2024 meeting. The motion was seconded by Karen Bair, EA. Motion approved.

Committee Reports:

Vicki Hermann, EA explained to us that she spoke with the return preparer office of continuing education review analyst about how the CE has been being uploaded the person she spoke with stated that CE upload needs to be uploaded timelier and they will be watching us for a while to make sure we are doing it timely. Vicki stated that she will be sending out reminders to make sure this happens.

Koreen Jervis, EA recommended that leadership stay the same while finding a new 2nd Vice President because Matt Meachem, EA resigned.

Koreen Jervis, EA made a motion that Daniel Coccia remain as President of NYSSEA for the next year and that all the officers remain the same. The motion was seconded by Phyllis Jo Kubey, EA. The motion was approved.

Unfinished Business:

Phyllis Jo Kubey, EA stated that she has had a Chapter Leadership Meeting and has another one scheduled for June. She also stated that the Chapters are getting more and more active. She also stated that Metro had an in-person meeting that went well.

Michele Eaton, EA stated that work on the SOP & PPM is finished and is looking for approval.

Michele Eaton, EA made a motion to pass the following SOPs:

1. Scholarships and Awards Committee
2. Chapter Representative

No second is needed coming from the committee. The motion was approved.

Michele Eaton, EA made a motion to pass the following Bylaws.

1. The wording of 4.01 is to be changed to: The Board of Directors will set the amount of the annual dues for members and associates. The amount of the

annual dues will be announced to the members and associates not later than 60 days.

No second is needed coming from the committee. The motion was approved.

Michele Eaton made a motion that the NYSSEA PPM be amended as follows:

1. Eliminated Part XIV Sunset Provisions
2. Grammatical and spelling corrections
3. Eliminate references to NAEA
4. Revise and renumber sections 6.6 and 6.7 to CE requirements refer to Circular 230.
5. Eliminate 7.4.2, 7.4.3 and 7.4.4.

No second is needed coming from the committee. The motion was approved.

Lisa Cancellarich, EA stated that Henry Grabkowitz, EA is on the Finance Committee. She also stated we should make a bigger difference in the pricing for our webinars to make nonmembers want to join NYSSEA.

New Business:

Emilie Archambeault, EA gave an update on the annual conference. She stated that we have a workshop and updated us on the speaker and that the contacts are all in place. She also stated that the videos about the conference are complete.

Koreen Jervis, EA stated that she thinks we should keep the conference pricing the same as last year but give a discount for the workshop if doing the complete conference but charge a higher price for just the workshop.

Phyllis Jo Kubey, EA stated that the Nomination Committee has a fairly easy job this year because there are only a couple of positions that need to be filled.

Daniel Coccia, EA stated that the annual business meeting will be held outside of the conference this year. It will be held on October 18th along with a webinar by Frank Degen, EA to attract more members to the meeting.

Daniel Coccia, EA that we need to come up with different types of membership types now that we will be our own affiliate and collecting our own dues.

Unfinished Business: NYSSEA membership types.

Adjournment: The meeting adjourned at 12:02 PM

Respectfully Submitted

Vicki Hermann, EA
Secretary

The next Meeting is Thursday, October 24, 2024, at the Gideon Putnam in Saratoga Springs.

As approved by the NYSSEA Board