

**NYSSEA Speaker CE Credits** Additional credits for researching, creating, and presenting

Presentation Date \_\_\_\_\_

Name \_\_\_\_\_ PTIN: \_\_\_\_\_

Course Number \_\_\_\_\_ Course Name \_\_\_\_\_

CE Hours \_\_\_\_\_

I am using the above course for \_\_\_\_\_ CEs for researching, creating, and presenting the above referenced course. I understand the implication of using the CEs as laid out in Cir 230.

Cir 230, revised 2011 (before Loving case)

§10.6—Page 13

(iii) *Serving as an instructor, discussion leader or speaker.*

- (A) One hour of continuing education credit will be awarded for each contract hour completed as an instructor, discussion leader, or speaker at an educational program that meets the continuing education requirements of paragraph (f) of this section. §10.6
- (B) A maximum of two hours of continuing education credit will be awarded for actual subject preparation time for each contact hour completed as an instructor, discussion leader, or speaker at such programs. It is the responsibility of the individual claiming such credit to maintain records to verify preparation time.
- (C) The maximum continuing education credit for instruction and preparation may not exceed four hours annually for registered tax return preparers (*delete upon update*) and six hours for enrolled agents and enrolled retirement plan agents.
- (D) An instructor, discussion leader, or speaker who makes more than one presentation on the same subject matter during an enrollment cycle or registration year will receive continuing education credit for only one such presentation for the enrollment cycle or registration year.

Instructor \_\_\_\_\_ (signature)

Responsible Chapter Member \_\_\_\_\_ (signature)

(If not completely filled in, no additional credit will be granted for the course. You will receive the regular CEs for attending if you signed the sign-in sheet.)