

NEW YORK STATE SOCIETY OF ENROLLED AGENTS  
BOARD OF DIRECTORS MEETING 2011-2012 TERM  
DESMOND HOTEL  
ALBANY, NY  
OCTOBER 19, 2012

Board of Directors Present: Judy Strauss, EA-President; Don Rosenberg, EA-1st Vice-President; John Sheeley, EA-2nd Vice-President; Vicki McGinn, CPA, EA-Immediate Past President; Barbara MacDonald, EA-Secretary; John Foote, EA-Treasurer; Handel Edwards, EA-Director; Michael Hayes, EA-Director; David Kaiser, EA-Director; Kimberly Manrow, EA -Director; Brenda Quinn, EA-Director; Martin Inerfield, EA-Director; Jeff Gentner, EA-Executive Director.

Chapter Representatives Present: Vicki Herman, EA-Western; David Ellers, EA-Capital; Laura Golar, EA-Lower Hudson; Juda Kallus, EA- Metro; Ken Kohlhof, EA-Nassau/Suffolk; Michael Lawrence, EA-Central; Koreen Jervis, EA-Brooklyn/queens.

Guests: Frank Cornell, EA-Past President; Patrick O'Hara, EA; Jamie Racaniello, EA; Cecil Buxo, EA; Sharry Doyle, EA; Ann Kummer, EA, CPA; Marc Dombrowski, EA.

Call To Order: The Board Meeting of the New York State Society of Enrolled Agents was called to order at 4:48PM on Friday, October 19, 2012, by President Judy Strauss, EA.

Consent Agenda: A motion was made by Kimberly Manrow, EA and seconded by John Sheeley, EA to approve the consent agenda. Motion carried.

Officer Reports: The President's, 1st-Vice President's, 2nd-Vice President's and Immediate Past President's reports were accepted as presented.

Treasurer - The board reviewed the Form 990-EZ as prepared by the Treasurer and made suggestions to clarify certain areas. Discussed the advantages of credit card processing on line as opposed to a swipe machine.

Executive Director - Jeff Gentner, EA reported on items he is working on. He is designing business cards for the executive board. He and Frank Cornell, EA will be ordering new badges for the board. The board requested they look into getting magnetic badges. The Web Site revision is completed and should have a preview sometime this

weekend. Jeff has a new email address using nyssea.org. The executive officers should also be able to use the nyssea.org address. He is looking into making a template for chapter meeting notices. The chapter would fill in the information and Jeff would send them to the chapter members. He has arranged for a photographer to take pictures of all board members and any other members who would like them. The photographer will be available during the banquet.

Unfinished Business:

1. 2013 Conference Location - Brenda Quinn, EA reported that the contract is signed. Conference will be October 25 - 28, 2013, at the Villa Roma in Callicoon, NY.
2. Name Change/Close of Corp - Don Rosenberg, EA is still working to change the name and to dissolve the Western Corporation.
3. PTIN Holders-FOIA Request - John Sheeley, EA has requested the list to be used to contact all EA's in New York. Will also be able to use the Zip Code information to make a map showing the location of all EA's in NY.
4. By-law Changes - Handel Edwards, EA has received some sample by-laws from other states. He will review those, bring a draft to the board for approval, then submit to NAEA for their approval. The committee consists of Koreen Jervis, EA, Marc Dombrowski, EA, Mike Voreski, EA, Don Rosenberg, EA and Sandra Martin, EA.
5. IRS Forum - Vicki McGinn, EA reported that the Forum was full to capacity. She thanked all the EA's who helped staff the booth. Discussion was held about having our own booth next year or having NAEA get a larger booth and we could share it.
6. Gleim Sign Ups/Fast Forward Academy Sign Ups - Jeff Gentner, EA reported that we have an agreement with Gleim. There is a link on the Web Site. So far there have been no orders. Fast Forward contract has not been signed,. There is some disagreement about sales tax. He is working to solve the problem.
7. Payroll Reports - Judy Strauss, EA announced that all payroll reports have been filed and paid.

New Business:

1. Nominating Committee Procedures - We need to review the procedure for choosing the slate of officers. Should explain what is

required of board members to all applicants. If more people become involved with committees we will have more knowledge of the individuals. Chapter Reps need to work at getting more people involved at their level. Discussed a handout to new members such as the one Brooklyn/Queens uses and a certificate to all members.

2. Uploading Continuing Education Credits to IRS/Education - Judy Strauss, EA stated that the IRS has come so far. The procedure for uploading CE Credits is very slick once you have the right names and PTINs. We are approved for 2013. She has moved all courses given in 2012 to 2013. The certificates for conference will be mailed to attendees at a later date. We need to establish a Speakers Bureau of people willing to travel to chapters for presentations. If using NAEA's Presentation in a Box you receive no credit for preparation.

3. Executive Committee Monthly Conference Calls - These calls have worked well. If there is something any Board Member wants discussed contact one of the Executive Committee members.

Good of the Order:

1. Patrick O'Hara, EA of the Lower Hudson Chapter discussed starting a Mid-Hudson Chapter. There is interest among people who have not been attending other chapter meetings. Patrick will work to get something started.

2. David Kaiser, EA thanked everyone for his time on the board.

3. Jamie Racaniello, EA showed the new course book. They will save money and use less space on the tables.

4. Judy Strauss, EA asked all board members to meet and greet new attendees at the conference. She thanked all for their respect, commitment and willingness to support my leadership term.

Adjournment:

Meeting adjourned at 8:05PM.

Respectfully submitted

Barbara A. MacDonald, EA

Secretary

Approved: As corrected January 5, 2013

Next meeting: Monday, October 22, 2012 at 7:00AM.